

MAIDENHEAD 54th ANNUAL FESTIVAL OF MUSIC & DANCE



SYLLABUS 2019

DANCE SECTION

Venue The Desborough Suite, Maidenhead
Dates Monday 26th October to Thursday 31st October 2019
Closing Date Monday 8th July 2019

MUSIC SECTION

Venue Norden Farm Centre for the Arts, Maidenhead
Dates Sunday 6th October to Sunday 13th October 2019
Closing Date Saturday 2^{1st} September 2019

www.maidenheadfestival.co.uk

This Festival is affiliated to
The British International Federation of Festivals for
Music, Dance and Speech
Patron: Her Majesty the Queen

Registered Charity No: 1037220

CONTENTS

Officers and Members of the Executive Committee.....	3
Foreword by the Chairman.....	4
Festival Adjudicators	5
Rotation Awards 2019	7
Accompanists.....	7
General Rules and Information.....	8
Friends and Supporters of the Festival.....	12
Music Suppliers	12
Dance Section.....	13
Vocal Section.....	16
Pianoforte Section	21
Instrumental Section.....	27
Composition.....	30
Child Protection Policy.....	34
Maps	36



Maidenhead-Festival-of-Music



@MheadMusicDance

MAIDENHEAD FESTIVAL OF MUSIC & DANCE

Registered Charity No: 1037220

Affiliated to the British and International Federation of Festivals for Music and Dance

Patron

HER MAJESTY THE QUEEN

Festival Patron

THE RIGHT HONOURABLE THERESA MAY MP

Festival President

THE WORSHIPFUL THE MAYOR
OF THE ROYAL BOROUGH OF WINDSOR & MAIDENHEAD

OFFICERS

Chairman Mrs Pippa Eden

Treasurer Mr Andy Eden

Secretary Mrs Janet Martin

Executive Committee

Child Protection OfficerMrs Pippa Eden
Dance CoordinatorsMrs Hilary Hennessey
 Miss Naomi Hennessey
Piano Coordinator.....Mrs Kirsty Janusz
Vocal CoordinatorMr Roger Witney
Instrumental CoordinatorsMrs Victoria Dawkes
 Mrs Julia Bentley-Dawkes
Publicity OfficerMrs Janet Martin
Event ManagerMrs Pippa Eden
Sponsorship Officer.....Mr David Hazeldine

FOREWORD FROM THE CHAIRMAN

Dear Friends, Colleagues and Supporters,

We are delighted to be celebrating the 54th Annual Maidenhead Festival of Music And Dance and look forward to seeing you at our event once again.


Last year's festival was again a successful event, with some excellent entries across all sections. The Dance section continues to entertain in style at the Desborough Suite, and we were pleased to welcome members of the public to view some outstanding and varied performances.

If you are not entering as a performer, you are always warmly invited to attend any of the festival sessions as an audience member. All performers love an audience and you will enjoy high quality performance at extremely reasonable rates at both the Desborough Suite for dance and at Norden Farm for the music section.

If you have any queries regarding the classes, or you are not sure which class is most suitable for you or your pupils, please contact the section co-ordinators, who will be happy to give guidance. If you need more application forms, these can be downloaded directly from our website.

The festival is a registered charity run entirely for the benefit of participants. We are delighted to be able to use the excellent facilities at Norden Farm and the Desborough Suite. The classes represent excellent value for money in comparison with the full costs of music and dance exams. Our adjudicators are experienced examiners in their chosen fields, and their comments are ideal preparation for the exams for which many of our competitors are preparing.

We are keen to encourage volunteers to help with box office and front of house during the festival itself, and if you would like to get involved in this way, I would be thrilled to hear from you. Please contact me at enquiries@maidenheadfestival.co.uk or on 07736 250597. The committee and I send our best wishes to everyone participating in the 2019 Festival and we look forward to seeing you all in October and November. Please check our website for latest news of this year's events.



Pippa Eden

DANCE ADJUDICATOR

FRANCENA RESTON RAD RTS AIDTA AISTD FSIPBE



Francena's early training was received from the Hammond School Chester and the Rambert School of Ballet and Contemporary Dance, with tuition from Andrew Hardy, Marie Rambert, Erroll Addison and Angela Ellis; studying classical ballet, contemporary, national dance of the world, Classical Greek, tap, jazz and musical theatre.

Performances include working with Ken Dodd, The Bluebell Girls, Cilla Black, The Beatles, Tommy Cooper, The Clark Brothers, The Black Abbots, Morecambe and Wise, Sandy Shaw and Billie Pearce.

Choreographic work includes the West End production of Annie, London City Ballet's Carmen, choreographing for ITV, European cabaret venues and cruise ship agencies, plus many British professional pantomimes.

Past and present students have danced as soloists with ballet companies including the Kirov ballet, Norwegian National Ballet, Festival Ballet, National Ballet of China, Danish Royal Ballet, Northern Ballet and Festival Ballet, with many more gaining television, radio and world-wide cabaret contracts to the present day.

Francena is an All England Dance adjudicator.

PIANO ADJUDICATOR

LUIS PARÉS



Pianist Luis Parés enjoys an international career as a soloist and chamber musician, having performed in numerous countries in Europe, Asia, North and South America. He has appeared at the most prestigious British venues, including the Queen Elizabeth Hall, Wigmore Hall, Cadogan Hall and Bridgewater Hall among many others, performed as soloist with orchestras in Europe and South America and made live broadcasts for BBC Radio 3, RAI, Kol HaMusika Israel and Spanish radio.

He started his piano studies with Juan Antúnez and Igor Lavrov and was a Scholar and a Mills Williams Junior Fellow at the Royal College of Music in London where he studied with Gordon Fergus-Thompson and Andrew Ball.

He has been a prize-winner at many national and international competitions, including First Prize at the XI Ricard Viñes International Piano Competition (Lerida, Spain), the Philip and Dorothy Green Young Concert Artists Awards and Third Prize at

the Maria Canals International Competition, duo sonatas category, in Barcelona.

He is Head of Keyboard at Dulwich College in London and regularly gives masterclasses and adjudications in the UK and abroad. He is also a grade and diploma examiner for ABRSM and Executive Director of New Virtuosi International Violin Masterclasses, which take place annually in the UK and Italy.

VOCAL ADJUDICATOR

REBECCA MOSELEY-MORGAN MA(Mus) BA (Hons) ARCM (Hons)



Rebecca won scholarships to RCM and Opera School and has sung professionally at Glyndebourne, WNO and Opera 80, amongst others. As a soloist she has performed throughout the UK and Europe.

She conducts '*Cantatrici*' chamber choir. She has a private voice studio in Oxford, and she teaches at St. Clare's International College and Bath Spa University. She coaches the Oxford Harmonic Choir.

She gives workshops throughout the UK on the functionality of the voice, accent

breathing and vocal care and maintenance.

Rebecca has an MA in musicology and is currently a PhD research student at IOE, University of London. Her research investigates what interventions can maintain the functionality of the mature female voice. She is asked frequently to present her research at conferences throughout Europe and has recently spoken at Lund in Sweden and the Royal College of Music.

Rebecca performs locally as an oratorio singer; she also sings with a quartet called the Broadway Belles and is a regular jazz singer at venues in Oxford. She has always enjoyed being a crossover singer and being able to perform in different styles of music.

Rebecca is currently a director of the British Voice Association. She successfully combines teaching, singing, conducting, and researching. Rebecca is also an adjudicator member of the British and International Federation of Festivals.

INSTRUMENTAL ADJUDICATOR

CAROLINE DIFFLEY ARCM



Caroline Diffley was born in Yorkshire and studied piano at the Royal College of Music. She taught at the Kent Music School in Canterbury and at the Dragon School in Oxford, before moving to the West Country. She taught piano at Wells Cathedral School for many years, working with both specialist and generalist students there.

Caroline now lives and works in Exeter, where she runs a private piano teaching practice. Her pupils have achieved many successes, including being awarded the ABRSM Gold Medal and the Sheila Mossman Memorial Prize for the highest mark in local examinations.

Caroline is an ABRSM examiner of both grade exams and diplomas, and she had examined all over the world. She is also a moderator for Music Medals, and is a busy adjudicator at music festivals

ACCOMPANISTS FOR VOCAL AND INSTRUMENTAL CLASSES

The Festival does not provide an official accompanist. You are, of course, welcome to bring your own. Alternatively, if that is not possible, we can recommend the following pianists.

All arrangements with them are to be made privately and are not the responsibility of the committee. If you have any problems regarding accompaniment, the relevant Coordinator will be happy to advise you.

Marisa Thornton Wood (07984 147663) Robert Jones (07740 582713)

Jenny Hopper (01628 823259) (*Instrumental Section only*)

ROTATION AWARDS 2019

The Maidenhead Thames Rotary Club Award for Most Promising Musician
is to be awarded this year in the Piano Section.

The Colin Graham Rose Bowl for Outstanding Senior Female Performer
is to be awarded this year in the Vocal Section.

The Tyson Challenge Cup for Intermediate Duet
is to be awarded in the Instrumental Section

Check out our website

www.maidenheadfestival.co.uk

for details about our

ONLINE BOOKING SYSTEM

GENERAL RULES AND INFORMATION

ENTRIES

1. All classes are open to amateurs irrespective of area of residence. Although the festival is mainly intended for amateurs, professionals may enter the Open Classes. For the purpose of this Festival, a professional is defined in relation to each individual class in the Syllabus as a person whose main occupation is in teaching or performing of the subject covered by that particular class.
2. All entries must be received by the appropriate Section Coordinator on or before: 8th July 2019 - Dance Section; or 21st September 2019 - Music Section.
3. The Festival Committee cannot be held responsible for non-arrival of entries for any reason and reserves the right to accept or reject any entry and to limit the number of entries, if necessary.
4. No entry will be considered unless accompanied by the relevant fee. Cheques should be made out to: "Maidenhead Festival of Music and Dance". Entry fees are not refundable. Notification of competition date and time will be emailed to the person completing the entry form. Email addresses must be clearly legible. If you need the notification posted, please enclose a stamped self-addressed envelope with your entry.
5. The Festival Committee reserve the right to alter the Closing Date in all sections should it prove necessary. The right is reserved in the interest of providing a balanced timetable for the maximum enjoyment of all concerned.
6. Notification will be forwarded to each competitor or teacher. Competitors must accept the times and dates allocated to them by the Festival Organisers to any Class. However, the Organisers will try to accommodate special requests in exceptional circumstances, but only if specified on the entry form. Whilst every effort will be made to accommodate such requests, in the interests of the smooth running of the Festival, it may not be possible to do so. The order of performance within a Class is at the sole discretion of the Section Coordinator. Only in exceptional circumstances will the printed order be varied and then only with the agreement of the Adjudicator.
7. Competitors should arrive at the venue twenty minutes before the start of their class and be in the performance room ready for the beginning of that class. Any absent competitors will be called again at the conclusion of the class prior to adjudication. Only in exceptional circumstances can adjudication be delayed owing to the late arrival of competitors.
8. In order to facilitate the smooth running of each class, it would be appreciated if competitors wishing to withdraw from one or more classes would communicate with the appropriate Section Coordinator in advance. Any competitor not present at the appointed time will be debarred from competing unless valid reasons are given. The decision of the Section Coordinator is final.
9. Each Section Committee has the right to decide any question or dispute that may arise. The Executive Committee's decision is final.

10. The Adjudicator’s decision will be final in all Sections. Any form of communication by competitors, parents, teachers or any other interested parties with the Adjudicators is forbidden and renders the competitor liable to disqualification.
11. Competitors may take part in as many classes as they wish, providing they are eligible, but must not play the same piece more than once. Competitors may only enter the solo classes in their correct age groups where shown. The age of the eldest competitor in a group or ensemble determines the age group in which they will perform. The age of the competitors shall be taken as on **1st September 2019**.
12. Pupils or past pupils of an adjudicator may not compete in classes examined by that adjudicator.

CATEGORY MARKINGS (Music Section)

13. Medals may be awarded to the competitors who achieve the highest the first, second and third places. Trophies will be awarded where applicable. However, all medals and trophies will be awarded entirely at the discretion of the Adjudicators who may elect not to adhere strictly to the recommendation of the Festival.

Mark	Category	
75-77	Fair	A performance limited in its communication.
78-80	Moderate	A performance showing development of technique and/or communication
81-83	Merit	A capable performance showing some artistic appreciation and/or technical ability.
84-86	Commended	A convincing performance, technically and artistically.
87-89	Distinction	An excellent performance, technically and artistically
90+	Outstanding	An exceptional performance, technically and artistically.

CERTIFICATES AND REPORTS

14. Certificates and Report Sheets will either be handed out after the class has finished, or will be available for collection at the end of each class.

COPYRIGHT AND PHOTOCOPIES OF MUSIC

- 15 To comply with the Copyright Act, competitors are reminded that it is illegal to photocopy (or copy by any other means) copyright works without the permission of the copyright holder. However, the **Music Publishers’ Association** has issued a revised Code of Practice on copying copyright works for Music Festivals as follows:
“When an Own Choice work is selected from a publication containing several different works and which is not published separately, one copy may be made for the use of the adjudicator, provided that (a) the competitor already has purchased a copy and (b) the photocopy is retained and then destroyed by the organisation”. This concession only applies to copyright holders who are members of the Music Publishers’ Association.

COPYRIGHT LAW (including use of mobile phones and cameras)

16. The Festival is bound by Copyright Law and therefore, the use of any type of recording equipment, including photography, audio tape/ CD recorders and video cameras during the course of the Festival is strictly forbidden.

DATA PROTECTION ACT 1998

17. The Maidenhead Festival of Music and Dance will hold data submitted on the entry form on computer, solely for the purpose of running the Festival. The data will not be made available or communicated to any third party. However, winners' names may be published in the local press or on our website. If an individual should wish to opt out of this, they must inform the relevant Coordinator before the commencement of the Festival.

FESTIVAL AWARDS AND PLACINGS

18. Normally a first, second and third place will be announced by the Adjudicator in all classes. However, in classes where there are only a small number of competitors, the Adjudicator may use their discretion to award or withhold any of these categories.
19. Medals and Trophies will be awarded during the course of the Festival at the discretion of the Adjudicator. All Trophies are challenge trophies, held for one year, and remain the property of the Festival Organisers. Trophies must be returned in a clean condition to the respective Section Coordinator before the start of the next festival.
20. The winners are responsible for the safe custody of Trophies and for insurance at their own expense. In the event of damage or loss for any reason whatsoever, the holder will be responsible for the cost of replacement or repair and should take all necessary steps to obtain indemnity from his/her insurers. Trophy winners are responsible for the cost if they wish to have their names inscribed thereon in a similar size and style to the existing engraving.

LOSSES OR DAMAGE

21. The Festival Organisers accept no responsibility for loss or damage to personal belongings or equipment brought to the Festival.

MUSIC CLASSES (OWN CHOICE)

22. All performers in Own Choice classes must declare the chosen pieces at the time of entry. Pieces must be by published composers. Own compositions may not be used.
23. Any change to the declared programme listed on the entry form (including by change of piece, addition of piece, or deletion of piece) may result in either an entry being refused, or no category being awarded for the performance on the day.

OFFICIAL ACCOMPANIST

24. We do not provide an official accompanist. However, a list of recommended accompanists can be found on page 7. Candidates are welcome to provide their own accompanist.

OWN COMPOSITION CLASSES

25. A copy of the full score with clear instructions as to how the composition is to be performed, and Details Sheet must be sent with the Entry Form, entry fee and stamped addressed envelope to the Section Coordinator no later than three weeks before the Closing Date. The entry may be rejected if this is not adhered to. The Festival Organisers cannot accept responsibility for loss or damage to manuscripts.

Entry Form: The title, Composer's Name and Performance Time must be clearly stated on the Entry Form, in BLOCK CAPITALS.

Manuscript Copy: The title and composer's name must be written on the Manuscript Copy in BLOCK CAPITALS

Details Sheet: A separate details Sheet must be attached securely to the Manuscript Copy, listing the following details in BLOCK CAPITALS.

- 1) Title of the piece.
- 2) Composer's name, address and telephone number and legible email address.

Validation: Candidates under the age of 18 years must have the back of the Manuscript Copy validated as an original unaided work by an independent witness, e.g. Director of Music or teacher. Junior composers may be assisted, within reason, in the annotation of their compositions.

PUBLIC ADMISSION

26. All classes are open to the public. There is a small charge for non-participants. The audience must not enter or leave whilst a class is in progress.

TIMINGS AND REPEATS

27. In all classes, competitors should not exceed the stated time limit and may be penalised or even stopped if they do so.
28. Repeats are optional, but all works must comply with the time limit.

RULES

29. Receipt of completed forms implies acceptance of these rules. Any enquiries, complaints, protests or representations regarding the results of the competitions must be made in writing within seven days of the date of the competition directly to the Festival Chairman. The decision of the Executive Committee in resolving any such dispute shall be final. Correspondence requiring a written reply must be accompanied by a SAE.

CHILD PROTECTION POLICY

30. This can be found on page 34 of the syllabus.

MAJOR SUPPORTERS

Maidenhead Festival of Music and Dance
is very grateful for financial support from:



LOUIS BAYLIS TRUST: www.baylis-trust.org.uk

COUNTRYWIDE PIANOS: www.countrywidepianos.com

We would also like to acknowledge the support of local organisations or companies who have recently given support to the festival in other ways:

Dawkes Music	www.dawkes.co.uk
Maidenhead's Rotary Clubs	www.rotary-in-maidenhead.org.uk
Marlow U3A Music Appreciation Group	www.marlowu3a.co.uk
Norden Farm Centre for the Arts	www.nordenfarm.org

If you are interested in Drama, The Marlow Festival now includes many drama classes:
www.marlowmusicfestival.co.uk

MUSIC SUPPLIERS

The following suppliers may be able to assist you in obtaining sheet music.

Dawkes Music Ltd	www.musicroom.com
Maidenhead	
Reform Road	
SL6 8BT	
01628 630800	

CLASSICAL AND MODERN STAGE DANCE SECTION

CLOSING DATE FOR ENTRIES – 8TH JULY 2019

DATES:	Sunday 26 th October – Thursday 31 st October 2019
VENUE:	The Desborough Suite, Park Street, Maidenhead (see map on page 36) <i>Please note that there is no parking at the Town Hall.</i>
ADJUDICATOR:	FRANCENA RESTON RAD RTS AIDTA AISTD FSIPBE
JOINT COORDINATORS:	Mrs Hilary Hennessey and Miss Naomi Hennessey 49, Courthouse Road, Maidenhead SL6 6JA Tel: 01628 635404 Email: hilaryhennessey@hotmail.com

ENTRIES

Completed Stage Dance Entry Forms should be forwarded to the Dance Coordinators, who will also be pleased to assist in case of queries. Notification of competition date and time will be emailed to the dance teacher or competitor. If you need the notification posted to you, please enclose a stamped self-addressed envelope.

TIME LIMITS & ENTRY FEES FOR COMPETITORS (including CD playing)

Class	Time Limit	Fee
Solo under 11 years	1½ minutes	£5
Solo over 11 years	2 minutes	£5
Duets	2½ minutes	£9
Trio/Quartets	2½ minutes	£12
Groups	4 minutes	£15

Half a minute may be added in Song and Dance Sections.
CD's to be clearly marked with name of competitor and school.

SPECIAL RULES IN ADDITION TO GENERAL RULES

- 1) Date of birth of all competitors must be stated on the entry form.
- 2) Competitors under 13 years of age are not permitted to do pointe work.
- 3) Competitors must be ready to dance 30 minutes prior to the scheduled time.
- 4) Trophies should be returned to the Dance Coordinator before the last day of the festival.
- 5) More than one entry can only be accepted in duet and trio classes where there is either a change of partner or style of dance.
- 6) Only 4 groups in any one section, from any one school will be accepted.
- 7) Entries will only be accepted in age order. Thank you.
- 8) Please enter your groups in the order you would like them to dance.
- 9) Entries after the closing date will be charged an extra £1 per dance.

AWARDS AND TROPHIES

1. The Lorna Elizabeth Trophy for Babies
2. The Jill Baird Award for Junior Ballet (under 11)
3. The Joyce Mackie Award for Ballet (over 11)
4. The Glendale Trophy for Junior National (under 13)
5. The Owen Award for Senior National (over 13)
6. The Pamela Bruce Trophy for Character (open age)
7. The Vera Elizabeth Blundell Memorial Trophy for Junior Modern (under 13)
8. The Ron Oakes Memorial Trophy for Senior Modern (over 13)
9. The Janice Fullman Trophy for Junior Song and Dance (under 13)
10. The Roland Green Memorial Trophy for Senior Song and Dance (over 13)
11. The Pink Academy Trophy for Best Junior Tap (under 13)
12. The Kelly Gibbs Trophy for Best Senior Tap (over 13)
13. The Evelyn Portus Memorial Trophy for the highest mark in Free Expression (open age)
14. Maidenhead Festival Greek Dance Trophy for Best Greek Dance (open age)
15. The Leslie Roche Memorial Trophy for Ballet, Modern and Tap (open age)
16. The Melissa and Mark Rabbit Trophy for Ballet and Modern (open age)
17. The Hazel Jacques Trophy for Ballet, National and Character (under 13)
18. The Lubrek Trophy for Tap, Modern and Song and Dance (under 13)
19. The La Roche Shield for 6 Solos (under 13)
20. The William Coltman Memorial Trophy for Ballet, National and Character (over 13)
21. The Lubrek Trophy for Tap, Modern and Song and Dance (over 13)
22. The La Roche Shield for 6 Solos (over 13)
23. The Caron Duet Trophy for Classical Duet (open age)
24. The Hennessey Trophy for Song and Dance Duet (open age)
25. The Bucks Video for Cabaret Duet (open age)
26. The Hilary and Naomi Hennessey Trophy for Junior Trio (under 11)
27. The Craig Bartley Trophy for Intermediate Trio (11-14 years)
28. The Grainger Trophy for Senior Trio (over 15)
29. The Allied School Award for Quartet (open age)
30. The Sholen Award for Junior Modern Group (under 11)
31. The Janice Blake Award Inter Classical Group (11-14 years)
32. The Robin Winbow Award for Senior Classical Group (over 15)
33. The Pink Academy Award for Senior Modern Group (over 15)
34. The Allstars Academy Award for Song and Dance Group (open age)

ADJUDICATOR'S CHOICE

1. The Olga Webb Trophy for Most Promising Dancer
2. The Claire Hiron Trophy for Best Solo
3. The Jason Tap Trophy
4. The Michael Shanly Group Award for Most Promising Tap Dancer
5. The Rebecca and Lucinda Belcher Award for Best Choreography
6. The Joan Selley Memorial Trophy for musicality
7. The Karen Blackburn Trophy for Most Promising Male Performer

CLASSICAL AND MODERN STAGE DANCE CLASSES

SOLOS

Ballet	Classical Duet	Cabaret Duet
National	Classical Trio	Cabaret Trio
Character	Classical Quartet	Cabaret Quartet
Song and Dance	Classical Group	Cabaret Group
Modern		
Tap		Song and Dance Duet
Greek		Song and Dance Trio
Classical Free Expression/Improvisation		Song and Dance Quartet
Modern Free Expression/Improvisation		Song and Dance Group

CLASSES WILL BE ARRANGED AS FOLLOWS:

SOLO AGE GROUPS

Baby	6 years and under
A	7 & 8 years
B	9 & 10 years
C	11 & 12 years
D	13 & 14 years
E	15 years and over

DUETS, TRIOS, QUARTETS AND GROUPS

Junior	10 years and under
Intermediate	11-14 years
Senior	15 years and over

VOCAL SECTION

CLOSING DATE FOR ENTRIES – 21st September 2019

DATES: Wednesday 9th October (4.30pm – 9.30pm) School Choirs and Groups
Thursday 10th October (4.30pm – 9.30pm) Junior Classes* (see note below)
Saturday 12th October (10.00am – 6.00pm) Adult Groups* (see note below)

VENUE: Norden Farm Centre for the Arts,
Altwood Road, Maidenhead (see map on page 37)

ADJUDICATOR: Rebecca Moseley-Morgan MA(Mus) BA(Hons) ARCM(Hons)

VOCAL COORDINATOR: Mr Roger Witney
16 Byland Drive, Maidenhead SL6 2HF
Tel: 01628 621370
email: rogerwitney@hotmail.com

* Note that “Junior” denotes children of 11 years of age or under. Intermediate (12-16) and Adult solo classes may be on any of the above dates. We reserve the right to make changes, dependant on the number and special requirements of candidates, but will always endeavour to cater for individual needs wherever possible.

NON-PARTICIPANTS: All are welcome to attend any class as audience members. There will be a small charge for admittance (see Rule 26).

ACCOMPANISTS: If you do not have an accompanist, some suggestions are on page 7. **Please also note that recorded backing tracks are not allowed**, except in classes where specific permission is given in the syllabus.

PHOTOCOPIES: The adjudicator will need to have a copy of the music being performed. It may be a photocopy, but this will be retained by the Festival and subsequently destroyed. (See Rule 15 in General Rules).

PLEASE NOTE: Competitors must accept the times and dates allocated to them by the Festival Organisers to any Class. However, the Organisers will try to accommodate special requests in exceptional circumstances, but only if specified on the entry form. Whilst every effort will be made to accommodate such requests, in the interests of the smooth running of the Festival, it may not be possible to do so. (See Rule 6 in General Rules).

ENTRIES: Completed Music Entry Forms, including a cheque made out to the Maidenhead Festival of Music and Dance, should be forwarded to the Vocal Coordinator no later than 21st September 2019.

- Payment by bank transfer is also accepted to 207858 / 40678678.
Please use the class and entrants name as a reference"

Notification of competition date and time will be emailed to the person completing the entry. Please ensure that your email address is legible on the entry form.

If you need the notification posted to you, please enclose a stamped self-addressed envelope.

ENTRY FEE FOR COMPETITORS

The entry fees are listed for each class.

Senior Citizens are entitled to a 50% reduction (excluding accompanist's fee).

AWARDS AND TROPHIES

The Maidenhead and Berkshire Building Society Challenge Bowl for Church Choir

The Biggs Trophy for Mixed Voice Choir

The Junior School Choir Shield

The Youth Choir Trophy

The Open Choir Trophy

The Junior Music Theatre Trophy

The Intermediate Music Theatre Trophy

The Junior Duet Trophy

The Open Duet Trophy

Rotation Award

The Colin Graham Rose Bowl for Outstanding Senior Female Performer.

Winners are reminded that Festival Trophies will be awarded at the discretion of the adjudicator and are only on loan for the year.

Trophies should be returned to the Vocal Coordinator before the first session of the following year's festival.

CHORAL CLASSES

Two contrasting pieces of your own choice.

Backing tracks are allowed **in these classes only**, on condition that this is stated on the entry form and the relevant permissions are granted.

	Time Limit	Entry Fee
V1 Church Choirs	8 minutes	£15
V2 Primary School Choirs (age 5 - 7)	8 minutes	£15
V3 Junior School Choirs (age 7 - 12)	8 minutes	£15
V4 Secondary School Choirs (age 12 - 18)	8 minutes	£15
V5 Youth Choirs (under 21)	8 minutes	£15
V6 Mixed Voice Choirs	8 minutes	£15
V7 Open Choirs Class (any age, any combination)	8 minutes	£15
V8 Small Harmony Group	8 minutes	£15
V8a Ladies Choir	8 minutes	£15
V8b Male Voice Choir	8 minutes	£15

ENSEMBLE CLASSES

Own choice of one piece.

V9 Duet (11 years and under)	3 minutes	£9
V10 Duet (12 – 16 years)	5 minutes	£10
V11 Duet – Open	5 minutes	£12
V12 Vocal Ensemble (fewer than 12 people)	6 minutes	£15

SOLO SINGING GRADE CLASSES

Own choice of one piece from a current examination syllabus; designed for those preparing for an exam. Candidates should not enter if they have already taken and passed the exam.

Only one class can be entered, and the Examining Board must be quoted on the entry form.

V13 Prep Grade	2 minutes	£8
V14 Grade 1	2 minutes	£8
V15 Grade 2	3 minutes	£8
V16 Grade 3	3 minutes	£8
V17 Grade 4	4 minutes	£9
V18 Grade 5	5 minutes	£9
V19 Grade 6	6 minutes	£11
V20 Grade 7	7 minutes	£11
V21 Grade 8	8 minutes	£11

CHILDREN'S SOLO SINGING CLASSES

Own choice of one piece, in a classical idiom **and not from a musical**.

(Show songs should be in the Music Theatre Classes)

V22 Girls Solo (11 years and under)	3 minutes	£8
V23 Boys Solo (11 years and under)	3 minutes	£8
V24 Girls Solo (12 – 16 years)	4 minutes	£9
V25 Boys Solo (12 – 16 years)	4 minutes	£9

SACRED SONG CLASS

Lyrics should be religious in content, but not necessarily form part of a religious service.

V26 Sacred Song (11 years and under)	3 minutes	£8
V27 Sacred Song (12 – 16 years)	4 minutes	£9
V28 Sacred Song (17 and over)	5 minutes	£11

CLASSICAL SONG CLASSES

Own choice of one piece by any classical composer. (This should not include operatic arias)

V29 Solo Soprano	5 minutes	£11
V30 Solo Contralto	5 minutes	£11
V31 Solo Tenor	5 minutes	£11
V32 Solo Bass or Baritone	5 minutes	£11

OPERA CLASSES

Own choice of one piece, any voice

V33 Opera Solo	5 minutes	£11
V34 Oratorio Solo	5 minutes	£11
V35 Light Opera Solo	5 minutes	£11
V36 Gilbert and Sullivan Solo	5 minutes	£11

FRENCH MELODIE CLASS

Own choice of one piece (This should not be an operatic aria)

V37 French Mélodie	4 minutes	£11
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LIEDER CLASS

In this class, both the singer and the accompanist are adjudicated
(Please ensure that both names appear on the entry form)

V38 Lieder (any voice)	10 minutes	£15
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SENIOR CITIZEN'S CLASS

Own choice of one piece

V39 Senior Citizen's Solo (any voice)	5 minutes	£5.50
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RECITAL CLASS

Competitors are required to select and perform a short recital programme of two or three pieces of contrasting styles and periods. In addition to the quality of performance, credit will be given for a judicious choice of pieces.

V40 Junior Recital (11 years and under)	8 minutes	£10
V41 Intermediate Recital (12 – 16 years)	10 minutes	£12
V42 Senior Recital (17 years and over)	16 minutes	£16
V43 Open Recital (any age, any status)	16 minutes	£16

MUSIC THEATRE CLASS

If you wish to perform any song from a musical, please note the following:-

All performances using music from the shows in current production are subject to Copyright Law. Songs from shows in current production may be sung as a concert item, with no costume or movement, without need for copyright permission. Where movement or costume is included in a performance copyright permission is required and the Festival committee accepts these entries on the basis that the appropriate copyright permission has been sought. Performers or teachers with queries on how to obtain copyright permission for performance items should contact Festivals House on 01906 302 1302 before making their entries.

V44 Show Song Solo (under 10 years)	3 minutes	£8
V45 Show Song Solo (10 – 11 years)	5 minutes	£8
V46 Show Song Solo (12 – 13 years)	5 minutes	£9
V47 Show Song Solo (14 – 16 years)	5 minutes	£9
V48 Show Song Solo (17 years and over)	5 minutes	£11
V49 Open Music Hall Solo	5 minutes	£11
V50 Music Theatre Ensemble	5 minutes	£15
V51 JASON ROBERT BROWN Class (Open) (any song by this major Music Theatre composer)	5 minutes	£11

POPULAR SONG SOLO CLASS

Own choice of one piece. (This must not be a song from a musical, unless it is one no longer performed. If in doubt, consult the Vocal Coordinator).

V52 Popular Song Solo (11 years and under)	3 minutes	£8
V53 Popular Song Solo (12 – 16 years)	4 minutes	£9
V54 Popular Song Solo (17 years and over)	5 minutes	£11

TRADITIONAL FOLK SONG CLASS

Own choice of a folk song in the English language. (This must be sung unaccompanied)

V55 Folk Song (11 years and under)	3 minutes	£8
V56 Folk Song (12 – 16 years)	4 minutes	£9
V57 Folk Song (17 years and over)	5 minutes	£11

PIANOFORTE SECTION

CLOSING DATE FOR ENTRIES – 21st September 2019

DATES & TIMES: Sunday 6th October (9.30am – 6pm)
Saturday 12th October (9.30am – 6pm)
Sunday 13th October (9.30am - 6pm)

VENUE: Norden Farm Centre for the Arts, Altwood Road, Maidenhead
(see map on page 37)

ADJUDICATOR: Mr Luis Parés

PIANO COORDINATOR:

Kirsty Janusz
21 Barnsdale Road
Reading
RG2 7JG
Kirsty.janusz@gmail.com

NON-PARTICIPANTS: All are welcome to attend any class as audience members.
There will be a small charge for admittance (see Rule 26).

ENTRY RULES (in addition to GENERAL RULES):

Completed Music Entry Forms, including a cheque made out to the Maidenhead Festival of Music and Dance, should be posted to the address above no later than 21st September 2019. Notification of competition dates and times will then be emailed to the person completing the entry form. Please ensure that your email address is clearly legible on the Entry Form. If you need the notification posted to you, please enclose a stamped self-addressed envelope with your entry.

Payment by bank transfer is also accepted to 207858 / 40678678.
Please use the class and entrants name as a reference.

If, due to exceptional circumstances, entrants have any special requests about availability on a particular day or time, THIS MUST BE NOTIFIED IN ADVANCE WITH YOUR ENTRY. Every effort will be made to accommodate such requests, but please note that it may not always be possible to do so and competitors must accept the class times and dates allocated to them by the Festival Organisers.

A copy of your chosen music must be made available for the Adjudicator.
(See General Rule 15 regarding Copyright)

AWARDS AND TROPHIES

Beginners:	The Lisa Childs Piano Cup
Junior solo:	The Cleeve Challenge Cup
Jazz:	The Atkinson & Keene Cup
Beethoven:	The Ron Oakes Memorial Cup
Romantic Solo:	The Graham Jenkins Memorial Cup
Anniversary:	The Joyce Margaret Anniversary Cup
French Music:	The Le Riche Cup for best performance of French Piano Music
ROTATION AWARD:	The Maidenhead Thames Rotary Club Award for Most Promising Musician

RECITALS

Junior Recital:	The Richard Doroszkowski Memorial Cup
Intermediate Recital:	The Eileen Oakes Memorial Cup
Under 18 Recital:	The Alec & Eileen Wilson Memorial Trophy
Senior Recital:	The Edward William Burningham Award

PIANOFORTE CLASSES

PIANO SOLO (OWN CHOICE)

Own choice of one or two pieces within the time limit,

EXCLUDING CURRENT EXAMINATION SYLLABUS PIECES.

	Time Limit	Entry Fee
P1 6 years and under	2 minutes	£8
P2 7 years and under	2 minutes	£8
P3 8 years and under	2 minutes	£8
P4 9 years and under	3 minutes	£8
P5 10 years and under	3 minutes	£8
P6 11 – 12 years	3 minutes	£9
P7 13 – 14 years	4 minutes	£9
P8 15 – 16 years	6 minutes	£9
P9 17 – 18 years	8 minutes	£11
P10 Open (Adult)	8 minutes	£11

BEGINNER PIANO SOLO (OWN CHOICE)

For anyone studying the piano for less than 2 years.

Own choice of one or two pieces within the time limit,

EXCLUDING CURRENT EXAMINATION SYLLABUS PIECES.

P11 10 years and under	2 minutes	£8
P12 11 – 14 years	3 minutes	£9
P13 15 – 17 years	4 minutes	£9
P14 Open (Adult)	4 minutes	£11

PIANO GRADE CLASSES

Own choice of one piece from a current examination syllabus of any board.

(ABRSM, Trinity Guildhall, LCM).

COMPETITORS MAY NOT ENTER A GRADE CLASS

IF THEY HAVE ALREADY TAKEN AND PASSED THE GRADE.

P15 Preparatory / Intro / Prelim / Initial Grade	2 minutes	£8
P16 Grade 1	3 minutes	£8
P17 Grade 2	3 minutes	£8
P18 Grade 3	4 minutes	£8
P19 Grade 4	4 minutes	£9
P20 Grade 5	5 minutes	£9
P21 Grade 6	6 minutes	£11
P22 Grade 7	7 minutes	£11
P23 Grade 8	8 minutes	£11
P24 Concert Recital/ Pre Diploma	8 minutes	£11

JAZZ/ROCK PIANO GRADE CLASSES

Own choice of one piece from a current jazz or rock examination syllabus of any board.
(ABRSM, Trinity, Guildhall, LCM)

P25 Preparatory/Intro/Prelim/Initial Grade	2 minutes	£8
P26 Grade 1	3 minutes	£8
P27 Grade 2	3 minutes	£8
P28 Grade 3	4 minutes	£8
P29 Grade 4	4 minutes	£9
P30 Grade 5	8 minutes	£9

CURRENT EXAM PIECES ARE PERMITTED IN ALL SUBSEQUENT CLASSES

JAZZ, BLUES & RAGTIME CLASSES

Own choice of one piece.

P31 JUNIOR Jazz (10 years & under)	2 minutes	£8
P32 INTERMEDIATE Jazz (11 - 15 years)	6 minutes	£9
P33 ADVANCED Jazz (16 - 18 years)	8 minutes	£11
P34 OPEN Jazz (Adult)	8 minutes	£11

STUDY CLASSES

Own choice of one study by Burgmüller, Czerny, Heller or similar.

P35 Junior Study (10 years & under)	2 minutes	£8
P36 Intermediate Study (11 - 15 years)	3 minutes	£9
P37 Advanced Study (16 - 18 years)	4 minutes	£11
P38 Open Study (Adult)	4 minutes	£11

BAROQUE PERIOD CLASSES

Own Choice of one piece

P39 Junior Baroque (10 years & under)	4 minutes	£8
P40 Intermediate Baroque (11 – 15 years)	6 minutes	£9
P41 Advanced Baroque (16 – 18 years)	8 minutes	£11
P42 Open Baroque (Adult)	8 minutes	£11

CLASSICAL PERIOD CLASSES

Own choice of one piece

P43 Junior Classical (10 years & under)	8 minutes	£8
P44 Intermediate Classical (11 – 15 years)	8 minutes	£9
P45 Advanced Classical (16 – 18 years)	10 minutes	£11
P46 Open Classical (Adult)	10 minutes	£11
P47 Sonatina/Sonata Class (12 years & under)		£11
Own choice of one movement of a sonatina or sonata by any composer		
P48 Sonatina/Sonata Class (15 years & under)		£11
Own choice of one movement of a sonatina or sonata by any composer		
P49 Sonata Class (18 years and under)		£11
Own choice of either the first or last movement of a sonata by any composer		
P50 Sonata Class (Adult)		£11
Own choice of either the first or last movement of a sonata by any composer		

ROMANTIC PERIOD CLASSES

Own choice of one piece

P51 Junior Romantic (10 years & under)	4 minutes	£8
P52 Intermediate Romantic (11 – 15 years)	6 minutes	£9
P53 Advanced Romantic (16 – 18 years)	8 minutes	£11
P54 Open Romantic (Adult)	8 minutes	£11

FRENCH MUSIC CLASSES

Own choice of one piece by any 19th or 20th Century French composer.

P55 Junior French (10 years & under)	4 minutes	£8
P56 Intermediate French (11 – 15 years)	6 minutes	£9
P57 Advanced French (16 – 18 years)	8 minutes	£11
P58 Open French (Adult)	8 minutes	£11

CLARA SCHUMANN ANNIVERSARY CLASS

This is a special class for any piano work by Clara Schumann, marking the occasion of the anniversary of her birth, two hundred years ago.

Own choice of one or two pieces.

P59 Open Clara Schumann Anniversary Class (any age)	8 minutes	£11
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CONTEMPORARY CLASSES

Own choice of one or two pieces by any 20th or 21st Century composer

P60 Junior Contemporary (10 years & under)	6 minutes	£8
P61 Intermediate Contemporary (11 - 15 years)	6 minutes	£9
P62 Advanced Contemporary (16 - 18 years)	8 minutes	£11
P63 Open Contemporary (Adult)	8 minutes	£11

RECITAL CLASSES

Own choice of any two or three contrasting pieces.

Both the performance and the choice of music will be evaluated.

GCSE & A level candidates may like to use this opportunity to perform pieces that they may be preparing for examination.

P64 Junior Recital (10 years & under)	8 minutes	£10
P65 Intermediate Recital (11 – 15 years)	12 minutes	£12
P66 Advanced Recital (16 – 18 years)	16 minutes	£16
P67 Open Recital (Adult)	16 minutes	£16

ACCOMPANYING CLASSES

Pianists should prepare a work with a singer or instrumental soloist. BOTH names should be given on the entry form. Pianists are strongly advised to choose soloists who are sufficiently able to perform the chosen piece, because although the soloist will not be formally assessed, a strong ensemble and partnership is essential. Singers/instrumentalists may be of any age, as this restriction only applies to the pianist.

P68 Junior Accompanying (10 years & under)	4 minutes	£8
P69 Intermediate Accompanying (11 – 15 years)	6 minutes	£9
P70 Advanced Accompanying (16 – 18 years)	8 minutes	£11
P71 Open Accompanying (Adult)	8 minutes	£11

DUET & TRIO CLASSES

Own choice of one or two pieces for either duet or trio

The age of the oldest player determines the class.

P72 Junior Piano Duet or Trio (10 years and under)	4 minutes	£9
P73 Intermediate Piano Duet or Trio (11 - 15 years)	6 minutes	£10
P74 Advanced Piano Duet or Trio (16 - 18 years)	6 minutes	£12
P75 Open Piano Duet or Trio (Any age or status)	6 minutes	£12
P76 Family Piano Duet or Trio (Any age or relative)	6 minutes	£12
P77 Open Piano Duet or Trio (Adult)	8 minutes	£12

NON - COMPETITIVE CLASS

Own choice of one or two pieces within the time limit. This class provides an opportunity for pianists of all ages to receive adjudication on their performance without a competitive element.

P78 Any Age, Any Style	5 minutes	£10
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INSTRUMENTAL SECTION

CLOSING DATE FOR ENTRIES – 21st September 2019

DATE: Sunday 13th October

VENUE: Norden Farm Centre for the Arts
Altwood Road,
Maidenhead
(see map on page 37)

ADJUDICATOR: Caroline Diffley ARCM

INSTRUMENTAL COORDINATORS: Victoria Dawkes
Julia Bentley-Dawkes
14 Southwood Road
Cookham
SL6 9LY
Tel: 01628 310371 / 07730 562778
email: victoriadawkes@gmail.com

Please direct any queries in this section to the Instrumental Coordinator who will also be pleased to help if you have any difficulty obtaining sheet music or require assistance finding an accompanist.

NON-PARTICIPANTS

All are welcome to attend any class as audience members.
There will be a small charge for admittance (see Rule 26).

ACCOMPANISTS

If you do not have your own accompanist, you may wish to choose from the list on page 8.
Pre-recorded accompaniment is not permitted in any instrumental class.

ENTRIES

Completed Music Entry Forms including a cheque made out to the Maidenhead Festival of Music and Dance, should be forwarded to the Instrumental Coordinator no later than 21st September 2019. Notification of competition date and time will then be emailed to the person completing the form. If you need the notification posted, please enclose a stamped self-addressed envelope with your entry.

Payment by bank transfer is also accepted to 207858 / 40678678.
Please use the class and entrants name as a reference.

A copy of your chosen music must be made available for the Adjudicator.
(see General Rule 15 regarding Copyright).

For the Composition Classes, please see in addition General Rule 25.

The entry fees are listed for each class. Senior Citizens are entitled to a 50% reduction.

AWARDS AND TROPHIES

Recorder

The Avril Dankworth Cup for Most Outstanding Competitor in the Recorder Class

Strings

The Arthur Catershall Memorial Cup for Most Promising Young String Player under 17

Woodwind and Brass

The Dawkes Cup for Most Promising Woodwind or Brass Junior Soloist

General Junior

The Jean Scribbins Memorial Rose Bowl for Junior Instrumental Excellence

General Senior

The Pro Musica Trophy for Most Outstanding Senior Instrumentalist

Ensemble

The Maidenhead Music Festival Cup for Best Instrumental Ensemble

Own Composition

The Maidenhead Music Society Award for Own Composition

Rotation Award

The Tyson Challenge Cup for Intermediate Duet

All prizes are awarded at the discretion of the adjudicator.

INSTRUMENTAL CLASSES

RECORDER SOLO (OWN CHOICE)

Own choice of one or two pieces within the time limit.

Open to all types of recorder.

RD1 Junior (10 years and under)	4 minutes	£8
RD2 Intermediate (11-15 years)	5 minutes	£9
RD3 Senior (16 - 18 years)	8 minutes	£11
RD4 Open (Adult)	8 minutes	£11

STRING SOLO (OWN CHOICE)

Own choice of one or two pieces within the time limit.

Open to bowed strings, classical guitar and harp.

S1 Junior (10 years and under)	4 minutes	£8
S2 Intermediate (11-15 years)	5 minutes	£9
S3 Senior (16 - 18 years)	8 minutes	£11
S4 Open (Adult)	8 minutes	£11

WOODWIND SOLO (OWN CHOICE)

Own choice of one or two pieces within the time limit.

Open to flute, oboe, clarinet, bassoon and saxophone.

W1 Junior (10 years and under)	4 minutes	£8
W2 Intermediate (11-15 years)	5 minutes	£9
W3 Senior (16 - 18 years)	8 minutes	£11
W4 Open (Adult)	8 minutes	£11

BRASS SOLO (OWN CHOICE)

Own choice of one or two pieces within the time limit.

Open to trumpet, cornet, horn, trombone, euphonium and tuba.

B1 Junior (10 years and under)	4 minutes	£8
B2 Intermediate (11-15 years)	5 minutes	£9
B3 Senior (16 - 18 years)	8 minutes	£11
B4 Open (Adult)	8 minutes	£11

INSTRUMENTAL GRADE CLASSES

Own choice of one or two pieces from a current examination syllabus of any board (ABRSM, Trinity Guildhall, LCM) within the time limit. Competitors must not have already passed the grade for the class entered. **Open to all types of instruments.**

G1 Grade 1 - 3	4 minutes	£8
G2 Grade 4 - 5	5 minutes	£9
G3 Grade 6 - 8	8 minutes	£11

INSTRUMENTAL RECITAL CLASSES

Own choice of any two or three contrasting pieces within the time limit. Performers should present a balanced programme, which they are encouraged to introduce. Both the performance and the choice of music will be evaluated. GCSE and A level candidates may like to use this opportunity to perform pieces they are preparing for examination.

Open to all types of instruments.

RT1 Junior (10 years and under)	8 minutes	£10
RT2 Intermediate (11-15 years)	12 minutes	£12
RT3 Senior (16 - 18 years)	16 minutes	£16
RT4 Open (Adult)	16 minutes	£16

NON-COMPETITIVE INSTRUMENTAL CLASS (SOLO)

Own choice of one or two pieces within the time limit. This is an encouragement class providing an opportunity for beginners of all ages to receive adjudication on their performance without a competitive element. **Open to all types of instruments.**

NC1 Any Age, Any Instrument	4 minutes	£10
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ENSEMBLE CLASSES (2 - 6 players)

Own choice of one or two pieces within the time limit.

Open to all types of instruments, with or without a conductor.

Piano accompaniment is optional.

E1 Junior (10 years and under)	5 minutes	£9
E2 Intermediate (11-15 years)	8 minutes	£10
E3 Open (Any Age, Any Status)	10 minutes	£12

LARGER ENSEMBLE CLASSES (7+ players)

Own choice of one or two pieces within the time limit.

Open to all types of instruments, with or without a conductor.

Piano accompaniment is optional.

LE1 Junior (10 years and under)	10 minutes	£15
LE2 Intermediate (11-15 years)	10 minutes	£15
LE3 Open (Any Age, Any Status)	10 minutes	£15

COMPOSITION

Compositions can be written for a vocal or instrumental solo, or any combination of instruments or voices. A manuscript must be submitted with the entry form, together with a recording, where possible. Entrants are encouraged to perform their compositions.

This class is ideal for GCSE and A level candidates. (Please see also General Rule 25).

COMP1 Junior (10 years and under)	2 minutes	£10
COMP2 Intermediate (11-15 years)	3 minutes	£12
COMP3 Open (Any Age, Any Status)	4 minutes	£16

MAIDENHEAD FESTIVAL OF MUSIC & DANCE

Would you like to support us
by giving an Award or Trophy?

The Trophy could be in your own name,
Your school's name,
Your company's name
or in memory of a loved one.

All support and sponsorship is acknowledged both
in the Syllabus and Programme,
and the Awards and Trophies
bear the name of the donor in perpetuity.

For any further information,
please refer to the festival website:
www.maidenheadfestival.co.uk .

***You can also help...
the Maidenhead Festival of Music & Dance
by making a donation.***

£2 covers the cost of one medal.

***You can have a half page advertisement or announcement
for £35****

***You can have a whole page advertisement or
announcement for £60****

***You can also help by giving us a little of your time.
We are always grateful for any help front-of-house.***

***If you have any questions, or think that you can help in
any way, just talk to a representative on our desk or
contact us through the website:***

www.maidenheadfestival.co.uk

Thank you for supporting us.

(*Make any cheques out to "Maidenhead Festival of Music & Dance")

CHILD PROTECTION POLICY

The Maidenhead Festival of Music and Dance recognizes its duty of care under the Children and Young Persons Act 1963, the Child (Performances) Regulations 1968, the Protection of Children Act 1999 and the Criminal Justice and Court Services Act 2000 (in Scotland change to Protection of Children (Scotland) Act 2003).

The festival recognises that abuse can take many forms, whether it be physical abuse, emotional abuse, sexual abuse or neglect. The festival is committed to practice which protects children from harm. All members of the festival accept their responsibilities to develop awareness of the issues which cause children harm.

The festival believes that:

- The welfare of the child is paramount.
- All children, whatever their age, culture, disability, gender, language, racial origin, religious beliefs and/or sexual identity have the right to protection from abuse.
- All suspicions and allegations of abuse should be taken seriously and responded to swiftly and appropriately.
- All members and employees of the festival should be clear on how to respond appropriately. The festival will ensure that:
 - All children will be treated equally and with respect and dignity.
 - The duty of care to children will always be put first.
- A balanced relationship based on mutual trust will be built which empowers the children to share in the decision-making process.
- Enthusiastic and constructive feedback will be given rather than negative criticism.
- Bullying will not be accepted or condoned.
- All adult members of the festival provide a positive role model for dealing with other people.
- Action will be taken to stop any inappropriate verbal or physical behaviour.
- It will keep up-to-date with health & safety legislation.
- It will keep informed of changes in legislation and policies for the protection of children.
- It will undertake relevant development and training.
- It will hold a register of every child involved with the festival and will retain a contact name and number close at hand in case of emergencies. The festival has child protection procedures which accompany this policy.

The festival has a dedicated Child Protection Officer, who is in charge of ensuring that the child protection policy and procedures are adhered to. The current officer is Mrs Pippa Eden and can be contacted on 07736 250597 or by email at pippa.eden@gmail.com.

This policy will be regularly monitored by the festival committee and will be subject to an annual review. Next Date: 10th January 2020

CHILD PROTECTION PROCEDURES

Responsibilities of the Festival

At the outset of any event involving children the festival will:

- Undertake a risk assessment and monitor risk throughout the production process.
- Identify at the outset the person with designated responsibility for child protection.
- Ensure that children are supervised at all times when not in the care of their parents.
- Know how to contact the local authority social services, in case it needs to report a concern: RBWM LADO (LA Designated Officer) contact – Tel: 01628 683 202. Secure email to: lado@rbwm.gcsx.gov.uk. Emergency Duty Service (out of hours) - Tel: 01344 786 543.

Parents

- The festival believes it is important to have a partnership between parents and the festival. Parents are encouraged to be involved in the activities of the festival and to share responsibility for the care of children. A copy of the festival's Child Protection policy and procedures will be made available to parents and posted on the website: www.maidenheadfestival.co.uk.
- Parents have responsibility to collect (or arrange collection of) their children to and from festival classes. It is NOT the responsibility of the festival to take children home.

Unsupervised Contact

- The festival will attempt to ensure that no adult has unsupervised contact with children. If a child is rehearsing with an accompanist prior to a class, their parent will be asked to be present.

Physical Contact

- All adults will maintain a safe and appropriate distance from children. Adults will only touch children when it is absolutely necessary in relation to the particular activity. Adults will seek the consent of the child prior to any physical contact and the purpose of the contact shall be made clear.

Managing sensitive information

- The festival has a policy and procedures for the taking, using and storage of photographs or images of children. Permission will be sought from the parents for use of photographic material featuring children for promotional or other purposes. The festival's web-based materials and activities will be carefully monitored for inappropriate use.
- The festival will ensure confidentiality in order to protect the rights of its members, including the safe handling, storage and disposal of any sensitive information such as criminal record disclosures.

Suspicion of abuse

- If you see or suspect abuse of a child while in the care of the festival, please make this known to the person with responsibility for child protection. If you suspect that the person with responsibility for child protection is the source of the problem, you should make your concerns known to the Festival Chairman (Pippa Eden).
- Please make a note for your own records of what you witnessed as well as your response, in case there is follow-up in which you are involved.
- If a serious allegation is made against any member of the festival, venue staff etc., that individual will be suspended immediately until the investigation is concluded. The individual will be excluded from the venue and will not have any unsupervised contact with any other children participating in the festival.

Disclosure of abuse

If a child confides in you that abuse has taken place, remain calm and in control but do not delay taking action. Listen carefully to what has been said. Allow the child to tell you at their own pace and ask questions only for clarification. Don't ask questions that suggest a particular answer. Don't promise to keep it a secret. Use the first opportunity you have to share the information with the person with responsibility for child protection. Make it clear to the child that you will need to share this information with others. Make it clear that you will only tell the people who need to know and who should be able to help. Reassure the child that 'they did the right thing' in telling someone. Tell the child what you are going to do next. Speak immediately to the person with responsibility for child protection. It is that person's responsibility to liaise with the relevant authorities, usually social services or the police. As soon as possible after the disclosing conversation, make a note of what was said, using the child's own words. Note the date, time, any names that were involved or mentioned, and who you gave the information to. Make sure you sign and date your record.

Recording

In all situations, including those in which the cause of concern arises from a disclosure made in confidence, the details of an allegation or reported incident will be recorded, regardless of whether or not the concerns have been shared with a statutory child protection agency. An accurate note shall be made of the date and time of the incident or disclosure, the parties involved, what was said or done and by whom, any action taken to investigate the matter, any further action taken e.g. suspension of an individual, where relevant the reasons why the matter was not referred to a statutory agency, and the name of the persons reporting and to whom it was reported. The record will be stored securely and shared only with those who need to know about the incident or allegation.

Rights & Confidentiality

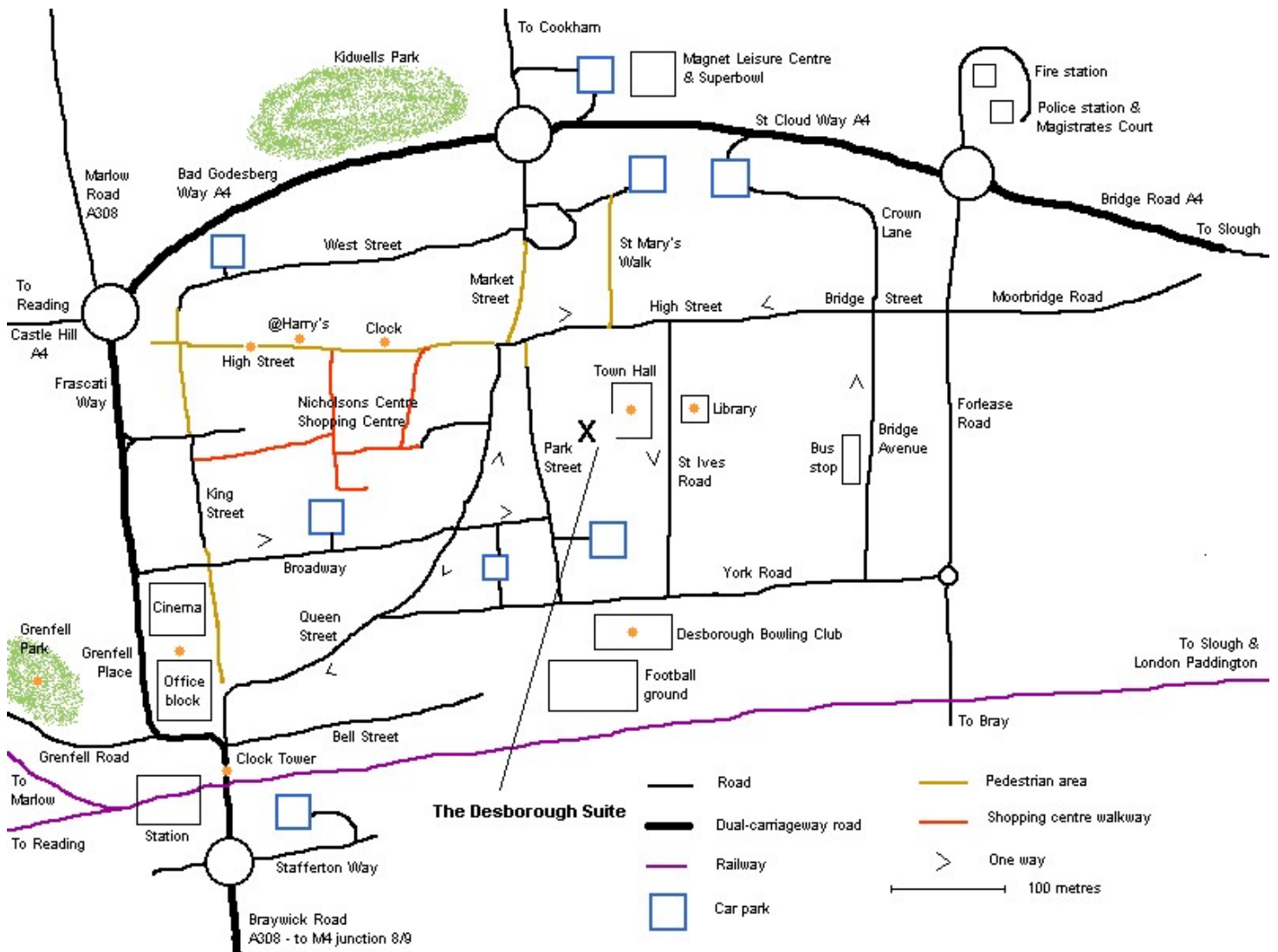
- If a complaint is made against a member of the festival committee, he or she will be made aware of their rights under the festival's disciplinary procedures. No matter how you may feel about the accusation, both the alleged abuser and the child who is thought to have been abused have the right to confidentiality under the Data Protection Act 1998. Remember also that any possible criminal investigation could be compromised through inappropriate information being released.
- In criminal law the Crown, or other prosecuting authority, has to prove guilt and the defendant is presumed innocent until proven guilty.
- To avoid accidents, parents of children will be advised of "house rules" regarding health and safety and will be notified of areas that are out of bounds.
- If a child is injured while in the care of the festival, a designated first-aider will administer first aid and the injury will be recorded in the venue's accident book. This record will be countersigned by the person with responsibility for child protection.
- If the festival believes it is in its best interests to obtain criminal record disclosures for committee personnel, it will inform the individual of the necessary procedures and the level of disclosure required. An Enhanced disclosure will be required for anyone with unsupervised access.
- The festival will have a written code of practice for the handling of disclosure information.
- The festival will ensure that information contained in the disclosure is not misused.

DIRECTIONS TO THE DESBOROUGH SUITE – (*DANCE SECTION ONLY*)

PARK STREET, MAIDENHEAD, SL6 1RF

The Desborough Suite is in the centre of Maidenhead, at the rear of the Town Hall (which is in St Ives Road, opposite the Library). Entry to the Desborough Suite is via the Park Street entrance, which is directly ahead as approached from the Broadway.

The adjoining car park is no longer available. Please use one of the nearby public car parks.



DIRECTIONS TO NORDEN FARM (PIANO, VOCAL & INSTRUMENTAL SECTIONS)
ALTWOOD ROAD, MAIDENHEAD, SL6 4PF
(www.nordenfarm.org)

Norden Farm is located west of Maidenhead, about 1.5 miles from the town centre. By road, follow the signs from the A4 to the Centre.

From M4 Junction 8/9 take the A308 (M). At the roundabout, turn left along the dual carriageway towards Maidenhead (A308). Go straight over the next roundabout and under the railway bridge. You are then bypassing Maidenhead. Continue on the dual carriageway until you come to the roundabout with the A4. Turn left onto the A4 towards Reading. Go up the hill and over one mini roundabout at the top. The next set of lights is the All Saints Ave crossroads with the Bath Road A4 on the top right of the map below. There are more than 80 parking spaces available at Norden Farm.

Trains run regularly to Maidenhead from London Paddington and Reading; Norden Farm is a short taxi ride away from the station.

Buses: Courtney Coaches currently operates a service from the town centre to Wootten Way (3 minutes from Norden Farm).

For current information, see <http://norden.farm/pages/visit-us>

